

# AutoCAD® and LT 2022 Level I For Project Managers

## ► Length

1 Day

## ► Cost

\$400 per person

(Dedicated group rates available)

## ► Level

Beginner

## ► Prerequisites

General computer and Windows experience

## ► Who Can Benefit From This Class

Individuals who will be using AutoCAD® or AutoCAD LT® to review or markup drawings on a frequent basis and have little to no experience or formal training

## ► Hours

9:00am - 4:30pm EST  
with an hour lunch break

## ► Additional Information

This class comes with a 100% Satisfaction Guarantee, provides AIA/CES Continuing Education Credits (CEU's), and each student receives a certificate of completion. Please see our website for more information.

## DESCRIPTION

This class is intended for individuals who wish to use AutoCAD® or AutoCAD LT® to view, markup and print existing drawings as part of their supervisory or management role. In this class, attendees will gain the skills necessary to find, open, navigate, markup (redline), save, and print AutoCAD or AutoCAD LT drawings. Building upon this essential foundation, they will also receive an overview of drawing navigation commands as well as basic editing and annotation techniques.

## CONTENT

### Understanding the Interface

Application Menu  
Quick Access Toolbar  
Ribbon  
Application Status Bar  
Command Window  
Palettes  
The Canvas (Drawing Editor)

### Basic Drawing Navigation

Opening Drawing Files  
Panning  
Zooming  
Windowing

### Drawing Organization

Creating Markup Layers  
Managing Linetypes, Lineweights, and Colors

### Inquiry

Measuring Distances and Areas

### Creating 2-Dimensional Geometry

Lines, Arcs, and Circles  
Rectangles and Polylines

### Basic Editing of 2-Dimensional Geometry

Copying, Moving, and Rotating  
Offsetting  
Trimming, Extending

## LEARNING PATH

Prerequisites  
N/A



This  
Class



Future Training  
AutoCAD and LT Level I: Essentials  
AutoCAD Level II: Beyond the Basics  
AutoCAD Level II: 3D Modeling